Dear Parents/Carers,

As of next Monday, 4\textsuperscript{th} March, we will be implementing some changes in the 3pm pick-up routine of children in 1S, 1G, K/1C and 1/2S.

It would be greatly appreciated if you could wait in the \textit{Infants Playground}, entering through the \textbf{Top Gate}, near the road. The gate will be opened at 2.55pm and closed at 3.15pm.

Your child will be brought to you by a member of staff. This procedure is to ensure your child’s safety as they leave their classroom. I’m sure you understand that collection time is a busy time at school.

If your child is to

1. catch a bus (indicating whether it is the 1\textsuperscript{st} bus – the town run; or the 2\textsuperscript{nd} bus- Wallabi Point and further up Old Bar Rd),
2. attend The Beach Hut or
3. be collected by an older sibling,

\textbf{PLEASE} let your child’s teacher know by written confirmation.

The children in these classes leaving school in any of the above ways will be escorted to the appropriate place by a staff member.

Thank you for your understanding and cooperation in this matter.


Shayne Symonds

(Relieving Assistant Principal K-2)